

Job Description/ Duty List of DD (Infrastructure)

DD Infrastructure PPS-09	• Collecting projects profiles data and progress reports (PC-III) of all ongoing projects in the region • Updating progress on Project Monitoring & Evaluation System (PMES) and PR-PP on monthly basis • Analyzing project progress reports of projects • Identifying bottlenecks/Issues encountered by projects • Suggesting measures to improve projects performance (time, cost, quality and viability) • Conducting capacity enhancement of projects once a year • Updating a repository of indicators for projects • Other related tasks
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